

South Dakota Aeronautics CIP Process – Decisions and Dates

Event	Description	Time	FAA
CIP Meetings with sponsors	This is an annual process where the state meets with sponsors and their consultant to discuss the coming year's projects and those for the next several years.	Summer-Fall	Participate if available
Project Pre-Application	The pre-application is required by the FAA ADO to allow them to program funding for the upcoming year. A timeline and required documents show that prerequisite work has been done prior to the project being granted.	December 1	Evaluate justification, eligibility, environmental, airspace, planning, etc.
Statewide CIP	When all CIPs have come in, the State reviews priorities and funding from the State's perspective.	February 1	Review scope, engineering agreements
Aeronautics Commission Review of program	The statewide CIP is provided to the Commission for review.	February-March	Review plans and specifications, mod to standards
Aeronautics Commission Approve Program	Between Feb and May, the commission will determine whether projects will receive state funding. Sponsors must inform the FAA by May whether it will use its entitlement for this year's project, or carry forward to next year.	April - May	Program funding, carry over entitlements to be used next year.
Bid Letting	For construction projects, bid lettings are held in anticipation of grant offers, which are generally based on bids.	June - July	Transfer entitlements, finalize funding
Aeronautics Commission final approval of as-bid project costs and program	After bid lettings, project costs are adjusted for inclusion in grant applications. Total cost will change, as well as state match.	June - July	Final funding is prepared for grant applications
Grant application and agreement Read all 39 Grant Assurances!	When federal funding becomes available, and all prerequisite work and documents are complete, applications are submitted.	June - July	Assemble project documentation.
Grant Offers	Grant offers are federal agreements between FAA and sponsors.	June - July	Issue offer to sponsors
Project activities	Pre-construction meetings will be held and projects started. For planning grants, those projects will begin according to their timeline.	Project timeline	
Aeronautics Commission Review of 3-year Capital Improvement Program	Planning, environmental, airspace surveys, etc. are working toward runway, taxiway and terminal rehabilitation projects.	August – Sept.	
Documentation	Any changes to the airport made as a result of the project are reflected in the airport master record and state airport directory.	5010, directory	